

**GRAND RAPIDS URBAN LEAGUE, INC.**  
**745 Eastern Avenue SE, Grand Rapids, MI 49503**  
**(616) 245-2207 or toll-free, 800-842-1118**  
**July 1, 2010 through June 30, 2011**

Dear Provider:

Reimbursement for Child and Adult Care Food Program (CACFP) participants is based upon a two tiered reimbursement system.

To receive Tier 1 rates, the day care home must either be located in a low income area based on school or census data or the provider's own household must be low income. If your household income is less than or equal to the levels shown on the income scale below or your household receives Food Assistance Program (FAP), Family Independence Program (FIP), or Food Distribution Program on Indian Reservations (FDPIR) benefits you qualify for Tier 1 rates based on income.

Income eligibility guidelines for July 1, 2009 – until further notice

Family Size	Yearly Income	Monthly Income
1	\$20,036	\$1,670
2	\$26,955	\$2,247
3	\$33,874	\$2,823
4	\$40,793	\$3,400
For each additional family member add:	\$6,919	\$577

To apply for Tier 1 rates based on your household income complete the attached Provider Income Eligibility Application and return it to our office. The information will be kept confidential. If you are eligible, your own children age twelve and under are automatically eligible to receive Tier 1 reimbursement.

We are required to verify the information stated on your Provider Income Eligibility Application if you are applying as a Tier 1 home based on income. If you receive:

- Food Assistance Program (FAP) - attach a current notice of Eligibility for FAP Benefits; or
- Family Independence Program (FIP) benefits – attach a copy of a letter from your case worker that verifies eligibility; or
- Food Distribution Program on Indian Reservations (FDPIR) benefits – attach a copy of a letter from your case worker that verifies eligibility.

If you do not receive any of these benefits, attach copies of your most recent tax return and submit income documentation from last month. This includes check stubs from salaried work, statements from work outside the home, and other forms of income. For your own child care business, submit documentation of your gross income for last month, along with documentation of your business expenses.

If you have already been classified as a Tier 1 home because of your home's location, you do not have to complete this form unless you would like to claim meals served to your own children. You do not need to submit income documentation.

Dear Provider  
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You will be classified as a Tier 2 home if you do not live in a low income area, decide not to complete the attached form, or do not meet the income eligibility criteria. If your household income is greater than the levels shown on the CACFP income scale, you do not need to complete the attached Provider Income Eligibility Application.

If a member of your household becomes unemployed, you may be eligible for Tier 1 rates during the period of unemployment, provided that the loss of income causes the family income during the period of unemployment to be within the eligibility standards for Tier 1 rates.

In certain cases, foster children are eligible for Tier 1 meal reimbursement regardless of household income. If foster children are living with you and you wish to apply for this reimbursement, please contact us.

Your family may be eligible to receive MICHild health insurance through the State of Michigan. MICHild is a health insurance program for uninsured children of Michigan's working families. MICHild services are provided by many HMOs and other health care plans throughout Michigan. To determine if your family is eligible, call 1-888-988-6300 for an application or access an online application at <http://www.michigan.gov/mdch>. At the web address, you can also access the MICHild brochure that briefly explains the insurance program.

Please contact our office if you have any questions.

Sincerely,

BRENDA G. MOORE, Director

Attachment: Provider Income Eligibility Application

In accordance with Federal law and U. S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call (800) 795-3272 or (202) 720-6382 (TTY) USDA is an equal opportunity provider and employer.